



## Epping Forest & Commons Committee

**Date:** MONDAY, 13 JANUARY 2020  
**Time:** 11.30 am  
**Venue:** COMMITTEE ROOM - 2ND FLOOR WEST WING, GUILDHALL

**Members:** Graeme Doshi-Smith (Chairman)  
Deputy Phillip Woodhouse (Deputy Chairman)  
Benjamin Murphy  
Caroline Haines  
Gregory Lawrence  
Jeremy Simons  
Peter Bennett  
Alderman Robert Howard  
Alderman Robert Hughes-Penney  
Sylvia Moys  
Oliver Sells QC (Ex-Officio Member)

*For consideration of Business Relating to Epping Forest Only*

Verderer Nicholas Munday  
Verderer Michael Chapman DL  
Verderer Melissa Murphy  
Verderer Dr. Joanna Thomas

**Enquiries:** Richard Holt  
Richard.Holt@cityoflondon.gov.uk

**Lunch will be served in the Guildhall Club at 1pm**

**NB: Part of this meeting could be the subject of audio or video recording.**

**John Barradell  
Town Clerk and Chief Executive**

# **AGENDA**

## **Part 1 - Public Agenda**

**1. APOLOGIES**

**2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

**3. MINUTES**

To agree the public minutes and non-public summary of the previous meeting of the Epping Forest and Commons Committee on the 18<sup>th</sup> of November 2019.

**For Decision**  
(Pages 1 - 10)

**4. EPPING FOREST AND COMMONS COMMITTEE 2020 DATES**

Report of the Town Clerk.

**For Information**  
(Pages 11 - 12)

**5. DEPARTMENTAL AND SERVICE COMMITTEE BUDGET ESTIMATES AND HIGH-LEVEL SUMMARY BUSINESS PLAN 2020/21 - OPEN SPACES DEPARTMENT**

Joint report of the Director of Open Spaces and Chamberlain.

**For Decision**  
(Pages 13 - 32)

**6. DEPARTMENTAL BUSINESS PLAN 2019/20 - SIX MONTH PERFORMANCE UPDATE: APRIL TO SEPTEMBER 2019**

Report of the Director of Open Spaces.

**For Information**  
(Pages 33 - 40)

### **Burnham Beeches & The Commons**

**7. SUPERINTENDENT'S UPDATE**

Report of the Superintendent of The Commons.

**For Information**  
(Pages 41 - 46)

**8. BURNHAM BEECHES MANAGEMENT PLAN**

Report of the Director of Open Spaces.

**For Decision**

(Pages 47 - 270)

**9. INFRASTRUCTURE - CAR PARK CHARGES AT FARTHING DOWNS, RIDDLESDOWN AND BURNHAM BEECHES**

Report of the Director of Open Spaces.

**For Information**  
(Pages 271 - 276)

**10. ASHTEAD COMMON AND WEST WICKHAM AND COULSDON COMMONS TIMETABLE**

Report of the Director of Open Spaces.

**For Decision**  
(Pages 277 - 284)

**11. ASHTEAD COMMON TRUSTEE'S ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019**

Report of the Chamberlain.

**For Information**  
(Pages 285 - 312)

**12. BURNHAM BEECHES AND STOKE COMMON TRUSTEE'S ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019**

Report of the Chamberlain.

**For Information**  
(Pages 313 - 342)

**13. WEST WICKHAM COMMON AND SPRING PARK WOOD COULSDON AND OTHER COMMONS TRUSTEE'S ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019**

Report of the Chamberlain.

**For Information**  
(Pages 343 - 374)

**Epping Forest**

**14. SUPERINTENDENT'S UPDATE**

Report of the Superintendent of Epping Forest.

**For Information**  
(Pages 375 - 400)

**15. EPPING FOREST TRUSTEE'S ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019**

Report of the Chamberlain.

**For Information**  
(Pages 401 - 436)

**16. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

**17. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

**Part 2 - Non-Public Agenda**

**18. EXCLUSION OF THE PUBLIC**

MOTION: That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

**For Decision**

**19. NON-PUBLIC MINUTES**

To agree the non-public minutes of the previous meeting of the Epping Forest and Commons Committee held on 18 November 2019.

**For Decision**  
(Pages 437 - 438)

**20. NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

**21. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**